

# COUNCIL AGENDA

## Northumberland Borough Council

*January 5, 2026, Northumberland Borough Meeting Room  
6:30 pm*

### **Council Members and Mayor:**

*Denise Guilbault - Council Vice-President, Frank Wetzel, Charles "Chuck" Stroup, Timothy Botts, Travis Stevens, Daniel Berard - Mayor*

### **Staff:**

*Lucas Martsolf, Clifford Kriner, Jeremy Deitrick, Dave Johnston, Rebekah Kline*

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### **1. CALL TO ORDER**

### **2. RE-ORGANIZATIONAL MEETING**

- a.** Swearing in of Mayor, Elected Council Members and Deputy Fire Chief
- b.** Vote for Council Officers
  - i. Appoint Council President
  - ii. Appoint Council Vice-President
  - iii. Appoint Lucas Martsolf as Council Secretary/Treasurer
  - iv. Reappoint Rebekah Kline as Council Assistant Secretary/Assistant Treasurer
- c.** Vote for Committee Representatives
  - i. Community Development – Travis Stevens (Chair), Vacant, Vacant
  - ii. Finance – Timothy Botts (Chair), Denise Guilbault, Frank Wetzel
  - iii. Personnel – Denise Guilbault (Chair), Chuck Stroup, Vacant
  - iv. Public Safety – Frank Wetzel (Chair), Timothy Botts, Travis Stevens
  - v. Rules – Denise Guilbault (Chair), Timothy Botts, Vacant
  - vi. Streets – Vacant (Chair), Chuck Stroup, Vacant
  - vii. Sewer Department Committee – Chuck Stroup (Chair), Frank Wetzel, Vacant

**3. ROLL CALL**

**4. INVOCATION**

**5. PLEDGE OF ALLEGIANCE**

**6. OPENING ANNOUNCEMENTS**

- a.** A reminder that more information about our community can be found on our website at [norrypa.org](http://norrypa.org)
- b.** The Northumberland Fire Police will be attending the following events in 2026: Northumberland Borough Events, Sunbury Events, Selinsgrove Events, Milton Events, Danville Events, Lewisburg Triathlon, Watsontown Events, Mount Pleasant Mills Fireman's Parade, Fremont Fireman's Parade, Riverside Pet Parade, Montandon Memorial Day Parade, Six County Parade (Northumberland, Union, Montour, Columbia and Snyder), Union County Events, Lycoming County LLWS Grand Slam Parade & Events, Duboistown Candy Cane Lane, Middleburg Fireman's Parade, Union County 4<sup>th</sup> of July Parade, Elysburg Haunted House, Halloween Parade (Selinsgrove, Sunbury, Northumberland, Danville), SVM Christmas Parade, Bloomsburg. \*Take the Squad to the Fire Expo in Harrisburg in May

**7. AGENDA APPROVAL**

**8. PUBLIC COMMENT - AGENDA ITEMS ONLY** (Anyone who wishes to make public comment needs to rise, approach the podium, and state their name and address)

**9. CONSENT AGENDA**

- a.** Approval Of Minutes from the December 2, 2025 Council Meeting
- b.** Payment of Bills – General Fund - \$110,193.43, Sewer Department - \$140,043.79

**10. COUNCIL MEMBER AND MAYOR REPORTS**

- a.** Does anyone on Council or the Mayor have anything they wish to report outside of their committee assignments?

**11. PUBLIC HEARINGS**

**12. COMMITTEE REPORTS**

- a.** Finance Committee
- b.** Public Safety Committee
- c.** Streets Committee
- d.** Personnel Committee
- e.** Community Development Committee
- f.** Rules Committee

- g. Shade Tree Commission
- h. Sewer Committee
- i. Any other standing or ad hoc committees established by the Council

**13. STAFF REPORTS**

- a. Managers' Report Submitted in Council's packet
- b. Solicitor's Report
- c. Chief of Police Report Submitted in Council's packet
- d. Sewer Superintendent Report Submitted in Council's packet
- e. Street Superintendent Report Submitted in Council's packet
- f. NEIC Code Report

**14. NEW BUSINESS / REQUESTS FOR COUNCIL ACTION**

- a. Motion to approve Codification of Borough Codes by General Code
- b. Motion to approve the hourly rate for the Sewer Department Administrative Assistant position
- c. Motion to approve Wellspan/Evangelical Lease

**15. OLD BUSINESS**

**16. CLOSING ANNOUNCEMENTS**

**17. PUBLIC COMMENTS - NON-AGENDA ITEMS ONLY** (Anyone who wishes to make public comment needs to rise, approach the podium, and state their name and address)

**18. EXECUTIVE SESSION (IF NECESSARY)**

**19. ADJOURNMENT**