

# Committee Minutes

## Finance

*April 28, 2026, Northumberland Borough Office  
6:30 pm*

### Attendance

#### Council Members and Staff:

*Timothy Botts – Chair, Dr. Denise Guilbault, Frank Wetzel, Charles “Chuck” Stroup, Chief Kriner*

#### Visitors:

*None*

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### Call to Order

### New Business/Request for Council Action

#### **A. Income/Expense Items on major accounts for the month of March/April. Balances of all accounts will be provided**

We went over the income/expense items on major accounts, generally focused on the General Account. We found that there was a check made payable to Keystone Municipal (interim borough manager) for \$5,000.00 we questioned. Butch would get back to us with answers (he did then).

#### **B. Proposal for budgeting of Fire Truck Payments up till 2032 (Northumberland Hook and Ladder)**

Talked about the payment made for \$50,000.00, which was already paid. Butch will look into the deficit that is stated being owed in the amount of \$58,000.00 from no payments in 2022 and 2023. He will also try and look at finding a contract, I had mentioned about looking at previous council meeting notes from 2022. No further action at this time.

#### **C. Proposal for Loan on Street Sweeper through Central Penn Bank and Trust**

Agreed to move forward with a loan for the Street Sweeper with Central Penn Bank and Trust. Looking at doing payments on a yearly basis instead of monthly. Action to move forward.

#### **D. Proposal for monthly payment on the 2025 TAN Loan – Start in May**

Talked about paying down on the TAN Loan, I had proposed doing \$20,000.00 - \$25,000.00 a month. Butch was okay with doing \$25,000 and being aggressive with paying down the TAN. Since we did a loan for the Street Sweeper, using those funds to pay down principal balance on TAN. Waiting for Wire Transfer or check for selling older street sweeper. Talked about selling the backhoe and putting funds down as principal payment on TAN. Moved forward with allocating \$25,000.00 per month on TAN from General Account starting in May 2026 and doing set amount every month. Nothing further with Backhoe yet, to put on hold.

**E. (Klacik and Associates), where do they stand with doing our audits**

Confirmed appointment set in motion for meeting with Klacik and Associates on Thursday 4/30/2026 to talk about what they are looking for to continue doing our audits. Tony Gagliardi will continue to be our main contact.

**Other Business**

Couple years ago, our General Account experienced Fraud where a check that was intercepted in the mail had been whitewashed, and fraudulently cashed. The bank ended up catching it and council agreed to utilize "Positive Pay" through Central Penn Bank and Trust (formerly The Northumberland National Bank) for \$25.00 a month to ensure better security of our General Account. Ann Zartman (previous manager) never acted or set up Positive Pay. Butch agreed we could move forward on getting this set up. Moved forward and to contact Central Penn Bank and Trust to get set up through current Online Banking Platform.

**Public Comments (general)**

**Adjournment**

The meeting adjourned at 7:40PM.