

COUNCIL AGENDA

Northumberland Borough Council

*June 2, 2026, Northumberland Borough Meeting Room
6:30 pm*

Council Members and Mayor:

Denise Guilbault - Council President, Charles "Chuck" Stroup – Council Vice-President, Frank Wetzel, Timothy Botts, Travis Stevens, Lindsay Reed, Christopher Brady, Daniel Berard - Mayor

Staff:

Clifford Kriner, Jeremy Deitrick, Rebekah Kline

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. ROLL CALL

5. OPENING ANNOUNCEMENTS

- a. A reminder that more information about our community can be found on our website at norrypa.org

6. AGENDA APPROVAL

7. PUBLIC COMMENT - AGENDA ITEMS ONLY (Anyone who wishes to make public comment needs to rise, approach the podium, and state their name and address)

8. CONSENT AGENDA

- a. Approval Of Minutes from the May 5, 2026 Council Meeting
- b. Payment of Bills – General Fund - \$233,805.23 and Sewer Department - \$121,334.19

9. COUNCIL MEMBER AND MAYOR REPORTS

- a. Does anyone on Council or the Mayor have anything they wish to report outside of their committee assignments?

10. PUBLIC HEARINGS

11. COMMITTEE REPORTS

- a. Finance Committee
- b. Public Safety Committee
 - Pine Mudder for the Central Susquehanna Riverboat Society
 - Pineknotter Days Event
- c. Public Works Committee
- d. Personnel Committee
- e. Community Development Committee
 - Atticus Welker Dog Park Project Update
- f. Rules Committee
- g. Any other standing or ad hoc committees established by the Council

12. STAFF REPORTS

- a. Manager's Report – Submitted in Council's Packet
- b. Solicitor's Report Submitted in Council's Packet
- c. Chief of Police Report
- d. Public Works Department Report – Submitted in Council's Packet
- e. NEIC Code Report - Submitted in Council's Packet

13. NEW BUSINESS / REQUESTS FOR COUNCIL ACTION

- a. Motion to Approve Resolution F-2026 Amending the Police Pension Contribution Rate
- b. Motion to Approve Ordinance 2026-02 Regulating Accessory Solar Energy Systems and Ordinance 2026-03 Regulating Principal Solar Energy Systems
- c. Motion to Approve the Central Susquehanna Riverboat Society Pine Mudder Event
- d. Motion to Approve the Pineknottter Days Event
- e. Motion to Ratify Teamsters 2026-2028 Collective Bargaining Agreement that was Approved in February
- f. Motion to Approve Advertising for hiring of Public Works Employees
- g. Motion to Approve Insurance Renewal through Pfeiffer-Naginey Insurance
- h. Motion to Move Forward with Obtaining a Court Order for 396 Orange Street.

14. OLD BUSINESS

15. CLOSING ANNOUNCEMENTS

16. PUBLIC COMMENTS - NON-AGENDA ITEMS ONLY (Anyone who wishes to make public comment needs to rise, approach the podium, and state their name and address)

17. EXECUTIVE SESSION

18. ADJOURNMENT

COUNCIL MINUTES

Northumberland Borough Council

May 5, 2026, Northumberland Borough Meeting Room
6:30 pm

Attendance

Council Members and Mayor:

Dr. Denise Guilbault – Council President, Charles “Chuck” Stroup – Council Vice-President, Timothy Botts, Christopher Brady. Lindsay Reed, Travis Stevens, Frank Wetzel, Melissa Kelso – Solicitor, Daniel Berard – Mayor

Staff:

Jeremy Deitrick, Rebekah Kline, Clifford Kriner, Stacy Hommel

Visitors:

*Jon Apple – no address given
Paul J Ruane - 409 Water Street
Craig Stiely – no address given
Nate Boyer – 465 Duke Street
Patti Gessner – Duke Street
Olivia Burley – 259 King Street
Becky Minium – 561 Water Street
Melissa Brown -470 Second Street
Cristi Elliott – no address given
Rick Dandes – Daily Item
Anthony Nickey – no address given
Bradley Woodring – no address given
Deb Moyer – no address given
Ed Moyer – no address given
Travis P.W. Fisher – no address given
Jan Bowman – no address given
Russell Meachum – Wild Cherry Lane
Tara Phelan – 17th Street
Nichole Irving – 489 King Street
Jeramee Clark – 944 Mile Hill Road, Sunbury
Matthew Aikey – no address given
Keyshawn Gales – 51 South Street, Sunbury
Malachi Shuey – 244 Linden Street, Sunbury
Jason Holas – 219 Seventh Street
Ethan Beachel – 17577 Route 104, Middleburg
Tina Stevens – no address given
Selena Lainez – no address given*

Call to Order

Council President Dr. Guilbault called the meeting to order at 6:31PM. The Pledge of Allegiance was recited, and Mayor Berard gave the invocation.

Opening Announcements

Council President Dr. Guilbault announced that more information about our community can be found on our website at norrypa.org.

Agenda Approval

Council President Dr. Guilbault asked for unanimous consent to approve the meeting agenda. There were no objections and the agenda was approved.

Public Comment – Agenda Items Only

None

Consent Agenda

Council President Dr. Guilbault asked for unanimous consent to approve the minutes from the April 7, 2026 Council Meeting, and payment of bills. There were no objections and the consent agenda was approved. The bills to be paid include \$82,762.77 from the General Fund, \$3,250.00 from Parks & Recreation and \$135,678.52 from the Sewer Department.

Council Members and Mayor Reports

Mayor Berard presented the Police Department's report for March 2026. During the month there were 272 calls for service, 18 traffic citations, 2 non-traffic citations, 35 parking tickets issued, 7 court appearances. There was one aggravated assault, one propulsion of missiles into a vehicle, a firearm sale or transfer matter, and two unsworn falsifications. There were 3 reportable crashes and 5 non-reportable crashes, for a total of 8 accidents in the Borough. The department provided assistance 38 times, including 9 assists to Sunbury, 5 to Point Township, 1 primary and 23 other agencies. Officers completed 37.5 hours of training, including 2 hours of taser training, 4 hours laser shot simulator training, 3 daily training bulletin and policy hours and 6 use-of-force instructor training. There were 1,189 miles travelled, and Mayor Berard further reported, as required, that during the last quarter he officiated two marriages, for total fees of \$200.

Public Hearings

None

Committee Reports

Finance – Councilman Botts reported that the Finance Committee met on the last Tuesday of April. The committee reviewed April income and expenses, noting that this is typically a positive cash-flow period because tax revenues are received. The committee also discussed options for paying down the Borough's TAN loan and discussed financing for the street sweeper.

Public Safety – Councilman Wetzel reported that the Public Safety Committee approved the Touch-a-Truck event for the Priestley-Forsyth Memorial Library and reviewed the Shikellamy Little League Memorial Day Parade request.

For the Little League parade, Councilman Wetzel stated that the route would generally follow the normal route, with an adjustment extending to Third Street, then Hanover Street, and then down. He noted that the road near the ball field would be blocked only until after the parade and related award ceremony, rather than for the full day, because the area includes a public boat launch needed for emergency river access and because a business is now operating in that area. He stated that a letter would be sent explaining that the event was approved except for keeping the road closed for the full day.

Public Works Committee – Councilman Vice-President Stroup deferred the Public Works Committee report to Public Works Director Jeremy Deitrick’s staff report, stating that Mr. Deitrick would provide updates on the sewer department, street department, and current projects.

Personnel – Council President Dr. Guilbault reported that Chief Kriner prepared an addendum to the employee handbook addressing benefits and policies for non-union employees. The Personnel Committee reviewed the addendum and was forwarding it to Council for a vote later in the meeting.

Council President Dr. Guilbault also reported that the committee reviewed a compensation adjustment for Stacy Hommel, who had been serving as administrative assistant in the Police Department and had taken on additional duties in the Borough office. The adjustment proposed increasing her rate from \$19.67 per hour to \$22.67 per hour. Council President Dr. Guilbault further reported that the committee reviewed making permanent the temporary salary adjustment for Borough Secretary/Treasurer Rebekah Kline.

Community Development – Councilman Stevens reported that the Community Development Committee met and discussed several topics. John Vovakes, who works for the Commonwealth with individuals with disabilities, gave a presentation on an all-inclusive playground at the former pool site. The discussion included possible grant funding, community revitalization, and opportunities for residents. Councilman Stevens emphasized that discussions were still very preliminary but noted that the site has needed revitalization for some time.

Councilman Stevens also reported that the committee discussed relocating the summer farmers market to the Second Street playground area and Community Center. He stated that this would allow the market to continue in the event of inclement weather by using the Community Center rather than canceling.

Councilman Stevens stated that Atticus Welker and his family attended the committee meeting to discuss Master Welker’s Eagle Scout project at Howling Hollow Dog Park. The

committee approved Master Welker proceeding with upgrades at the dog park, and he will keep Council informed regarding any needs.

Rules - Council President Dr. Guilbault reported that the Rules Committee had been working on ordinances regulating principal and accessory solar energy systems. She stated that Mrs. Jackie Hart with NEIC recommended the review as the Borough does not currently have ordinance provisions addressing solar energy systems. Council voted later in the meeting on advertising the proposed ordinances.

Shade Tree Commission – None

Any other standing or ad hoc committees established by the Council – None

Staff Reports

Manager's Report – Chief Kriner reported that the Borough received notice at the end of April that DCED approved \$36,000 for Phase 1 of the Strategic Management Plan project. He stated that he could not provide further details until the contract is received, and he would forward the contract once available.

Chief Kriner reported that Klasik and Associates had met with Borough representatives and would begin audit work in the next week or two, starting at the sewer plant and then moving to the Borough office for the calendar-year audits needed.

Chief Kriner noted that the equipment sale generated \$130,000 and deferred detailed comments to Mr. Deitrick. He also noted that street sweeper financing information had been sent to Council and that the proposed financing would involve a balloon payment beginning the following year.

Chief Kriner reported that John Symanski of the street department submitted a two-week resignation notice on April 29, 2026 meaning the Borough would need to fill a street department position. Mr. Kriner and Mr. Deitrick conducted an exit interview with Mr. Symanski, and Chief Kriner stated that it went well.

Chief Kriner also confirmed that the employee handbook addendum for non-union employees was complete.

Solicitor's Report – Solicitor Kelso stated that her report was included with the meeting materials, with nothing to add.

Chief of Police Report – Chief Kriner informed council that his report is in the packet, with additional police statistics having been included in the Mayor's report earlier in the meeting.

Public Works Superintendent Report – Public Works Director Jeremy Deitrick reported that paving bids were approved at the April 15, 2026 COG meeting. The low bidder for the Borough’s submitted paving work was Meckley’s Limestone, in the amount of \$138,022.20.

Mr. Deitrick stated that the Borough’s goal this year is to pave Sheetz Avenue from Front Street to Second Street, all of Seventh Street between Orange and Prince Streets, and Orange Street between Front and Park Streets. If sufficient funding is available, the Borough may also pave Fifth Street between Hanover and Prince Streets near the bakery. He explained that the pothole in that area had not been immediately addressed because the Borough did not want to spend additional money if the street would be paved.

Mr. Deitrick reported that the Borough received fleet vehicle management and tracking hardware from AT&T PowerFleet. Hardware was installed in two vehicles at the sewer plant, and he was awaiting onboarding training. He stated that the system appeared easy to install and that he would provide more information after training.

Mr. Deitrick also reported that security cameras had been installed at the Borough garage and sewer plant. The cameras were clear and that Council members could view them if desired. License plate cameras were also installed for the Police Department, and Mr. Deitrick described the plate-capture function as effective.

Regarding equipment sales, Mr. Deitrick reported that the Borough sold \$130,000 worth of equipment. The largest item was the street sweeper, sold for \$63,000 to a company in Quebec, Canada. Payment had been received, although the sweeper remained with the Borough while logistics for cross-border transport were arranged.

NEIC Report – Mrs. Jackie Hart reported that in April the Borough issued 3 zoning permits totaling \$390, 3 building permits totaling \$1,432.78, and 1 street cut permit totaling \$350. The Borough received 4 written complaints, investigated 6 code violations, issued 2 citations, performed 17 rental inspections, and received \$3,480 in license fees. Mrs. Hart noted that 2 of the citations were part of a total of 8 citations for one Duke Street property, for which a summary trial was pending.

Councilman Wetzel asked about the status of a property on Orange Street. Mrs. Hart stated that Mr. Greg Ash, who handles code enforcement, was present to provide explanation. Mr. Ash cautioned that because the matter was an open case, he could only provide limited public information. He stated that a notice of violation had been issued and that the Borough was taking the proper steps to seek compliance, including cleanup and weed removal. He emphasized that he must follow the appropriate enforcement process and that complaints should be submitted through the Borough so they can be documented and addressed. He acknowledged Council’s frustration but stated that proper steps were necessary to avoid delays or noncompliance.

New Business/Request for Council Action

Motion to Approve Installation of Security Cameras at King Street Park and Pineknotted Park

Council Vice-President Stroup made the motion, which was seconded by Councilman Botts, and passed unanimously to approve the installation of security cameras at King Street Park and Pineknottter Park.

Motion to Approve Advertising Ordinance 2026-02 Regulating Accessory Solar Energy Systems and Ordinance 2026-03 Regulating Principal Solar Energy Systems

Motion to approve advertising Ordinance 2026-02 regulating accessory solar energy systems and Ordinance 2026-03 regulating principal solar energy systems was made by Council Vice-President Stroup and seconded by Councilman Wetzel. The motion was approved unanimously.

Motion to Approve the Shikellamy Little League Memorial Day Parade Event

Councilman Wetzel made the motion, which was seconded by Councilwoman Reed, and passed unanimously to approve the Shikellamy Little League Memorial Day Parade Event.

Motion to Approve the Priestley Forsyth Memorial Library Touch-a-Truck Event

Councilman Wetzel made the motion, which was seconded by Councilwoman Reed, and passed unanimously to approve the Priestley-Forsyth Memorial Library Touch-a-Truck Event.

Motion to Approve Resolution D-2026 – Procedure for Public Participation in Open Meetings

Motion to approve Resolution D-2026, Procedure for Public Participation in Open Meetings, was made by Councilman Stevens and seconded by Councilman Wetzel. The motion passed unanimously.

Motion to Approve Application of Loan for Street Sweeper

The motion to approve application of the loan for the street sweeper was made by Councilman Wetzel and seconded by Council Vice-President Stroup. The motion passed unanimously

Motion to Approve the Employee Handbook Addendum A – Employee Benefits & Policies

The motion to approve the Employee Handbook Addendum A was made by Councilman Botts and seconded by Council Vice-President Stroup. The motion passed unanimously

Motion to Approve Resolution E-2026 - Appointing an Enforcement Officer

The motion to approve Resolution E-2026 was made by Council Vice-President Stroup, seconded by Councilman Wetzel and passed unanimously.

Motion to Approve a Compensation Adjustment for Stacy Hommel

Motion to approve a compensation adjustment for Ms. Hommel was made by Councilman Wetzel, seconded by Council Vice-President Stroup, and passed unanimously.

Motion to Approve a Compensation Adjustment for Rebekah Kline

Motion to approve a compensation adjustment for Mrs. Kline was made by Councilwoman Reed, seconded by Councilman Wetzel, and passed unanimously.

Ratification of Land Use Appeal Regarding 309 Water Street

When Council initially reached this agenda item, Council President Dr. Guilbault stated that the item should not have been on the agenda and indicated no action would be taken at that moment.

During closing announcements, Councilman Wetzel raised the matter of the land use appeal concerning 309 Water Street, the former Blank Funeral Home property. Councilman Wetzel stated that he, Councilman Stevens, and the Borough Manager had met with the Stiely family regarding their request to operate a bar at the property. He described the meeting as a good conversation and showed photographs of the proposed bar area, noting approximately 20 bar seats and additional tables.

Councilman Wetzel stated that the Pennsylvania Liquor Control Board has both licensing and enforcement functions and that enforcement concerns such as noise, fighting, or related issues would be handled by LCB enforcement. He stated that he wanted the Borough to continue working with the applicants and to stop spending money on court proceedings and attorney fees.

Council President Dr. Guilbault and Solicitor Kelso clarified that the matter being discussed was different from the ratification item originally listed on the agenda. The Solicitor advised that the agenda would need to be amended to add the action Councilman Wetzel wished to take, and noted that it would be cleaner to place the item on the following month's agenda.

Council President Dr. Guilbault expressed concern that she did not have enough information regarding the discussion with the applicants or the remedies being proposed. Councilman Stevens asked whether Council members felt they had sufficient information to vote following the prior tie vote. After discussion, Councilman Wetzel moved to amend the agenda. The motion to amend the agenda to add consideration of withdrawing the Borough's appeal regarding 309 Water Street was made by Councilman Wetzel and seconded by Councilman Stevens. The motion carried by roll call vote, with Councilman Wetzel, Council Vice-President Stroup, Councilman Stevens, Councilman Brady and Councilman Botts voting yes, and Council President Dr. Guilbault and Councilwoman Reed voting no.

Council then considered the substantive motion to rescind or withdraw the appeal proceedings so the applicants could move forward with their next steps before the LCB. Mayor Berard commented that, in his view, the LCB would be “much harder on them than we could ever be,” and that the applicant would still have to proceed through that process.

Motion to rescind the Borough’s appeal proceedings regarding 309 Water Street was made by Councilman Wetzel and seconded by Councilman Stevens. The motion carried 5-2 by roll call vote, with Councilman Wetzel, Council Vice-President Stroup, Councilman Stevens, Councilman Brady, and Councilman Botts voting yes, and Council President Dr. Guilbault and Councilwoman Reed voting no.

Motion to Approve the Rock the River for Valley Fusion Event

Councilman Wetzel stated that the information for the event had not been available in time for the Public Safety Committee meeting because organizers were waiting for responses from the Little League and Riverboat Association regarding participation or sponsorship.

Councilman Wetzel stated that Rock the River was planned for Sunday, May 24, 2026 the Sunday before Memorial Day, at Pineknott Park near the far end behind the baseball field. He described it as a free acoustic concert, with a local opening band and a closing act including Bret Alexander of The Badlees, Dustin Douglas of The Electric Gentlemen, and Mr. Paul Young formerly of Pan.a.ce.a and currently of Portland Frank. He stated that the event was sponsored by Valley Fusion and Fisher’s Promotions, and that the only Borough request was for garbage cans and approval related to open containers. Security would be handled by the organizers. Food vendors were expected to include Midtown Bistro and 147 Pier. Councilman Wetzel stated that the event would end around 10:00 p.m. and remain within the normal noise ordinance.

Councilman Stevens added that, from a community development perspective, he was excited to see events like this occurring more regularly in Northumberland and viewed the event as an opportunity for growth and increased use of the park.

Motion to approve the Rock the River for Valley Fusion event was made by Councilman Wetzel and seconded by Council Vice-President Stroup, and passed unanimously.

Old Business

None

Closing Announcements

No closing announcements were made apart from the 309 Water Street land use appeal matter, which is reported under New Business.

Public Comments - Non-Agenda Items Only

Council President Dr. Guilbault opened public comment for non-agenda items and reminded speakers to state their name and address and observe the three-minute time limit.

Russell “Buzz” Meacham of Wild Cherry Lane stated that he had lived there with his wife for 40 years. He had intended to raise concern about the condition of a drain near his home, but said the street department had already indicated the work was contracted. He expressed appreciation. Mr. Meacham also stated that, as chair of the zoning board, he was concerned that the zoning board had denied the 309 Water Street application and that he had not been informed about Council’s subsequent discussion. He said he hoped a workable solution could be found because the property is beautiful and the owners are doing good work, but he emphasized that zoning had denied the application.

Angela Jodon addressed Mayor Berard regarding an alleged altercation at the park involving the Mayor and several people of color, including children. She stated that her daughter had recently been chased by an adult who used racial slurs, and that charges had been filed. She expressed concern about the use or repetition of racial slurs by a public official and asked why such language would be repeated, particularly by a leader during a tense situation. She stated that the issue affected whether her children could feel safe in the community and called for the matter to be confronted openly.

Jeramee Clark of Sunbury stated that he had been involved in the April 17, 2026 incident and had emailed Council members and others. He requested answers and asked whether any public response would be made. The Solicitor stated that Mayor Berard could respond if he chose but was not required to do so. Mayor Berard stated that he had reached out to Mr. Clark to meet in the meeting room, to which Mr. Clark refused. Council President Dr. Guilbault asked that the exchange not become a debate during public comment.

Harry Lewis of 294 King Street reported that engineers from Carnegie Mellon University’s Entertainment Technology Center had installed an artificial intelligence “ghost” of Joseph Priestley at the Priestley-Forsyth Memorial Library and invited Council and the community to visit and interact with it. Mr. Lewis also stated that he had heard the Methodist Church at the corner would be closing soon and that he was exploring whether the building could be repurposed to provide additional space for the Priestley-Forsyth Memorial Library and community groups. Mr. Lewis then commented on the park incident, stating that he had watched the video and believed Mayor Berard was attempting to ensure that playground rules were followed, specifically the rule that the playground closes at dark. He stated that he did not view the incident solely as a racial matter and believed the Mayor was trying to perform his public responsibilities.

Tara Phelan of Seventeenth Street stated that her 13-year-old son was involved in the park incident. She alleged that the Mayor used racial slurs toward the boys and stated that her daughter was present and heard the comments. Ms. Phelan expressed concern that a public official who has taken an oath to serve all residents should not use racial slurs toward anyone, especially children. She also described a prior incident involving another child using a racial slur toward her son and stated that, although a police report was made, she was told the language was not illegal. She questioned whether

the Mayor should have handled the park closing situation himself rather than contacting police and said she believed the situation escalated unnecessarily.

John Deppen of 774 Water Street stated that he believed the community has a broader problem beyond the April 17, 2026 park incident. He described a prior incident approximately 10 years earlier involving a swastika on a road sign on Water Street and said the public response focused more on the negative publicity than on the hateful act itself. Mr. Deppen stated that hatred exists in the community and that the Borough must do more than display signs against hate. He urged the community and its leaders to acknowledge and confront the issue in order to heal.

A 13-year-old speaker, Elena, stated that she was friends with many of the children at the park. She described being called a racial slur and chased by an adult a few weeks earlier, with a police report filed. She stated that there is no place for hatred and expressed sadness regarding the allegations involving the Mayor. She said that, although the children may have been in the park late, the situation could have been handled differently and that leaders should do the right thing even when others are doing wrong.

Executive Session

None

Adjournment

The meeting adjourned at 7:34PM.

Respectfully submitted,

Rebekah Kline
Secretary/Treasurer

**Borough of Northumberland
Bills and Applied Payments
May 1-29, 2026**

	Date	Transaction type	Memo/Description	Amount	Total
Aflac	04/14/2026	Bill	Insurances	90.12	
					90.12
Akita Security, LLC	05/04/2026	Bill	Security Cameras	2,302.50	
					2,302.50
Company	04/17/2026	Bill	Insurances	463.08	
					463.08
AT&T Mobility FirstNet	04/01/2026	Bill	Split	329.05	
	05/01/2026	Bill	Fleet Tracker - Borough - 518.54, WW - 571.88	1,090.42	
					1,419.47
Barbara Kistner	5/29/2026	Bill	Reimbursement for KSP	107.89	
					107.89
Capital Blue	05/15/2026	Bill	Insurances	34,218.30	
					34,218.30
Central Penn Bank and Trust	05/01/2026	Bill	TAN Payment	114,143.00	
	05/27/2026	Bill	TAN Payment	20,000.00	
					134,143.00
Clifford L Kriner	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00
Cole's Hardware	05/14/2026	Bill	Paint Roller Frames	17.98	
	05/14/2026	Bill	Paint Supplies	192.28	
	05/06/2026	Bill	Cycle Fuel	23.99	
	5/22/2026	Bill	Cycle Fuel	23.99	
	05/01/2026	Bill	Ant Baits	13.98	
					272.22
Commonwealth of Pennsylvania (FS)	04/30/2026	Bill	Batteries, Safety Cabinet	64.00	
					64.00
Compu-Gen Technologies	05/19/2026	Bill	June - Data Protection	251.00	
					251.00
Controlled F.O.R.C.E.	04/07/2026	Bill	PD Training - Zarr	770.00	
					770.00
Cop Quest	05/13/2026	Bill	Uniforms	166.05	
					166.05
Craig A Harter	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00
Daniel Berard	05/11/2026	Bill	Mayor's Salary	250.00	
					250.00
Edward J Cope	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00
EMC Insurance Companies	04/20/2026	Bill	Insurances	14,043.52	
					14,043.52
Entoguard, Inc	05/07/2026	Bill	Pest Control	105.00	
					105.00
Keaton E Zarr	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00

Klacik & Associates, P.C.				30.00
	05/12/2026	Bill	Quick Books	285.00
				285.00
Lexipol LLC				
	12/01/2025	Bill	Manuals, Trainings	5,783.23
				5,783.23
Matthew L Lauver				
	05/28/2026	Bill	May Cell Reimbursement	30.00
				30.00
Michael A Vognetz				
	05/28/2026	Bill	May Cell Reimbursement	30.00
				30.00
Montour Ridge Site Services, Inc				
	05/27/2026	Bill	Storm Drain Work	6,834.80
				6,834.80
NAPA Auto Parts				
	05/12/2026	Bill	Def Fluid, Wiper blade	101.12
				101.12
NorthEast Inspection Consultants				
	05/01/2026	Bill	Building Permits	657.50
	05/12/2026	Bill	Zoning Retainer, Overage & Rental Inspections	1,360.00
				2,017.50
PA American Water Co				
	5/14/2026	Bill	PKP Ballfield	19.73
	5/4/2026	Bill	Hydrants	1,849.25
	5/14/2026	Bill	EMT Building	46.91
	5/15/2026	Bill	KSP	25.57
	5/15/2026	Bill	2CC	97.40
	5/15/2026	Bill	Little House	19.73
	5/18/2026	Bill	Garage	31.38
				2,089.97
SWIF				
	05/16/2026	Bill	Premium Policy	5,510.52
				5,510.52
PA One Call System, Inc				
	03/31/2026	Bill	OneCall	24.00
				24.00
Insurance Cooperative				
	04/08/2026	Bill	Insurances	809.18
				809.18
Boroughs				
	05/26/2026	Bill	Training Kriner & Deitrick	300.00
				300.00
PenSoft				
	05/04/2026	Bill	Payroll Software	72.00
				72.00
Pfeiffer-Naginey Insurance				
	05/05/2026	Bill	Bond - Kline	255.00
	05/05/2026	Bill	Fire Co Insurance	8,947.00
				9,202.00
PPL				
	5/12/2026	Bill	Downtown Street Lights - April/May	37.31
	5/19/2026	Bill	Garage - April/May	33.31
	4/24/2025	Bill	Rent for attachments	315.12
	4/24/2024	Bill	Rent for attachments	303.04
	4/29/2026	Bill	Rent for attachments	315.12
	5/12/2026	Bill	Duke & Water Traffic Signal - April/May	58.03
	5/12/2026	Bill	Little House	60.82
	5/12/2026	Bill	EMT Building	268.37
	5/12/2026	Bill	KSP	40.22
	5/12/2026	Bill	King & Water Traffic Signal - April/May	55.01
	5/8/2026	Bill	2CC April/May	795.59
	5/1/2026	Bill	Ballfield - April/May	636.50
	5/1/2026	Bill	LED Street Lights	4,686.75
	5/22/2026	Bill	Pool Building	37.16
	5/22/2026	Bill	Garage	126.54
				7,768.89

Primo Brands	05/21/2026	Bill	PD Water	27.20	
					27.20
Rachel M Shear	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00
Rebekah D Kline	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00
Rogers Uniforms	05/19/2026	Bill	Pants, Flashlight - Vognetz	155.00	
					155.00
Service Electric Cablevision	05/10/2026	Bill	Internet Garage	128.74	
					128.74
Sherwin-Williams Co.	05/14/2026	Bill	Paint for Crosswalks & Curbs	514.49	
					514.49
SolaDrive	05/07/2026	Bill	Odo - Website	55.00	
					55.00
Stacy Hommel	05/28/2026	Bill	May Cell Reimbursement	30.00	
					30.00
Steve Swineford	05/18/2026	Bill	Fire Chief Salary	525.00	
					525.00
Sunbury Municipal Authority	05/19/2026	Bill	Refuse	99.60	
	05/26/2026	Bill	Refuse	37.50	
					137.10
Teamsters Local Union 764	05/11/2026	Bill	Teamsters	81.00	
					81.00
Topp Business Solutions	05/18/2026	Bill	Copier Services	16.83	
					16.83
UGI Utilities, Inc	5/22/2026	Bill	Ambulance Building	10.94	
	5/22/2026	Bill	Little House	36.44	
	5/22/2026	Bill	2CC	149.21	
	5/22/2026	Bill	EMT Building	49.48	
	05/22/2026	Bill	Garage	136.17	
					382.24
Ultimate Express Car Wash	05/04/2026	Bill	PD Car Wash	11.70	
					11.70
UpSafety c/o T2 Systems Inc	05/05/2026	Bill	Mailed Notices & Owner Look Up	11.50	
					11.50
USPS	05/22/2026	Bill	Postage	29.78	
					29.78
Washington National	05/01/2026	Bill	Insurances	240.70	
					240.70
WEX Bank	5/22/2026	Bill	Fuel	1,282.90	
					1,282.90
Zito Business - Commercial Services	05/01/2026	Bill	Phones and Fax	471.69	
					471.69

\$ 233,805.23

Northumberland Borough Sewer Department
Transaction List by Vendor
May 5 - 31, 2026

1:55 PM
05/30/2026

	Type	Date	Num	Memo	Split	Amount
Akita Security	Bill	05/04/2026	1617B	cameras	:429.750 · Minor Capital Purchases	-11801.93
American Water	Bill	05/01/2026	7049	1647 records @ \$.05 ea	200.000 · Accounts Payable	-83.52
Borough of Northumberland	Bill	05/10/2026		paydate 5/15/26	-SPLIT-	-4,949.71
	Bill	05/11/2026		reimburse Boro for FIRSTNET	405.321 · Telephone/ Internet	-571.88
	Bill	05/17/2026		paydate 5/22/26	-SPLIT-	-5,217.64
	Bill	05/24/2026		paydate 5/29/26	-SPLIT-	-4,627.24
	Bill	05/27/2026	2638	reimburse for Mountour Site Services invoice manhole repairs	429.250 · Maintenance & Repairs	-6,834.80
	Bill	05/29/2026		medical stipend for insurance Bloom and Pehowic	-SPLIT-	-1,317.62
Bryan R. Bloom	Bill	05/26/2026		cell phone reimbursement May	429.324 · Cell Phone Reimbursement	-30.00
Buckman's Inc.	Bill	05/04/2026	909976	105 gallons of hypochlorite solution	429.222 · Chemicals	-444.45
	Bill	05/20/2026	911852	41 gallons of Hypochlorite solution, below minimum	429.222 · Chemicals	-428.00
Central Penn Bank & Trust	Bill	05/14/2026		4 bills collect @ \$.15 ea	405.391 · Bill Collection	-0.60
EnviroScience	Bill	05/05/2026	81676	toxyty testing	429.316 · Laboratory Fees	-2,095.00
Jason Alexander	Bill	05/13/2026		Rx reimbursement	405.198 · Other Benefits	-344.35
	Bill	05/26/2026		cell phone reimbursement May	429.324 · Cell Phone Reimbursement	-30.00
Jeremy Deitrick	Bill	05/26/2026		cell phone reimbursement May	429.324 · Cell Phone Reimbursement	-30.00
Kelso Law	Bill	05/01/2026		legal services split with Borough	400.314 · Legal Services	-130.00
Keystone Engineering Group, Inc	Bill	05/20/2026	2601039	T&M support issue with tank level display	429.310 · Professional Services	-401.68
Kratzer Oil	Bill	04/30/2026		gas	429.231 · Vehicle - Gas	-220.77
Lycoming County Resource Management	Bill	05/06/2026	2518301	14.17 tons of sludge removed	429.365 · Sludge Disposal	-779.35
	Bill	05/13/2026	2519882	14.66 tons of sludge removed	429.365 · Sludge Disposal	-806.31
	Bill	05/20/2026	2521643	14.17 tons of sludge removed	429.365 · Sludge Disposal	-795.85
	Bill	05/27/2026	2523067	14.33 tons of sludge removed	429.365 · Sludge Disposal	-792.45
Metiri Analytical Group, LLC	Bill	05/29/2026	PA6001027	samples taken 4/22/26-4/30/26	429.316 · Laboratory Fees	-1,139.27
PA OneCall	Bill	04/30/2026	1162020	calls for April	429.317 · PA One Call Service	-39.08
Patriot Disposal Services	Bill	04/30/2026	217986	dumpster	429.367 · Refuse	-125.91
	Bill	04/30/2026		sludge removal	429.365 · Sludge Disposal	-840.84
PAWC	Bill	05/15/2026	1024-210036994468	QSPS	429.366 · Utility - Water	-178.34

	Type	Date	Num	Memo	Split	Amount
PennVest	Bill	05/15/2026	1024-210036994550	Plant	429.366 · Utility - Water	-342.38
PenTeleData	ACH	05/01/2026		May Payment	-SPLIT-	-66,919.69
Pollu-Tech	Bill	05/19/2026		telephone/internet	405.321 · Telephone/ Internet	-205.20
PPL Electric Utilities	Bill	05/29/2026	526047	Pollu-Treat CL-186	Supplies:429.222 · Chemicals	-3,780.00
	Bill	05/08/2026	92030-56016	Emmanuel	429.361 · Utility - Electric	-35.70
	Bill	05/12/2026	88777-44000	Plant	429.361 · Utility - Electric	-9,374.42
	Bill	05/22/2026	98926-12000	QSPS	429.361 · Utility - Electric	-1,299.25
	Bill	05/22/2026	25730-48005	Resilite	429.361 · Utility - Electric	-46.45
Quality Print Shop	Bill	05/01/2026	344.08	fold sewer bills	405.391 · Bill Collection	-70.00
	Bill	05/27/2026	344.69	letterhead for Public Works	405.210 · Office Supplies	-95.00
RETTEW	Bill	05/09/2026	32825	Resilite	429.313 · Engineering	-1,140.42
Rowe Sprinkler Systems, Inc.	Bill	05/15/2026	22690	annual backflow testing and report submission	429.310 · Professional Services	-149.00
	Bill	05/15/2026	22689	annual backflow testing and report submission	429.310 · Professional Services	-149.00
Star Mechanical HVACR Service	Bill	05/30/2026	6902	HVAC repairs-replace compressor	429.250 · Maintenance & Repairs	-3,781.00
The Dust Butlers, Inc	Bill	05/10/2026	3307	cleaning services 4/14 and 4/28/26	429.310 · Professional Services	-140.00
USA Blue Book	Bill	05/21/2026	01053894	caution signs/electrical panels	405.210 · Office Supplies	-38.64
	Bill	05/21/2026	01053711	gaskets and couplings	405.210 · Office Supplies	-87.25
Verizon Wireless	Bill	05/18/2026	6143935267	telephone/internet	405.321 · Telephone/ Internet	-90.05
	Bill	05/19/2026	6141418515	telephone/internet	405.321 · Telephone/ Internet	-96.94
Visa	Bill	05/19/2026	6654	Fed-X, emergency phone, hose fittings	-SPLIT-	-209.14
William E. Pehowic	Bill	05/26/2026		cell phone reimbursement May	429.324 · Cell Phone Reimbursement	-30.00
GRAND TOTAL						-\$121,334.19

Committee Minutes

Finance

May 26, 2026, Northumberland Borough Office
6:30 pm

Attendance

Council Members and Staff:

Timothy Botts – Chair, Clifford Kriner

Visitors:

Eddie Koebke

Call to Order

New Business/Request for Council Action

Yearly meeting with Pfeiffer-Naginey Insurance to go over EMC Contract
Renewal

Recommend moving forward with insurance renewal through Pfeiffer-Naginey. Motion to be set at council meeting.

Expenses/Income for April/May 2026

Incomes and Expenses were reviewed for April and May. Nothing more to report.

Positive Pay Forms to be signed – Contingency Account, Signature Cards, Online Banking Access
Forms to be forwarded to Borough Office for Positive Pay. The paperwork for the
Contingency Account and online agreements for account access (view only) has been signed.

TAN Loan Balance and Sale of Backhoe - Update

Reviewed TAN Loan. Will be making a payment on the loan in the amount of \$20,000 from
the General Fund and a payment of \$14,642.00 from the Contingency Fund.

Other Business

Public Comments (general)

Adjournment

Committee Minutes

Public Safety

*May 19, 2026, Northumberland Borough Office
6:00 pm*

Attendance

Council Members and Staff:

Frank Wetzel – Chair, Lindsay Reed, Chuck Stroup

Visitors:

Lou Latsha

Call to Order

New Business/Request for Council Action

Review Event Request – Pine Mudder

The committee recommends approving the Pine Mudder Event. This will be added to the Council Meeting Agenda.

Review Event Request – Pineknotted Days

The committee recommends approving the Pineknotted Days Event. This will be added to the Council Meeting Agenda.

Other Business

None

Public Comments (general)

None

Adjournment

Tuesday, June 2, 2026

Council Meeting

Borough of Northumberland

Staff Reports

Monthly Report- May

TO: Council Members

From: Borough Manager, C.L. Kriner

Date: 28 May 2026

Subject: Monthly Report

Dear Council,

Borough Updates

Audit Update

- Borough administrative staff are currently uploading financial data for review by Klacik & Associates PC.
- The audit will cover calendar years 2022, 2023, 2024, and 2025.

Equipment Sale

- The 2023 John Deere backhoe has been listed for sale on Municibid.
- Proceeds from the sale will be applied toward the tax anticipation loan.

Personnel Update

- Craig Harter, a member of the Street Department, has submitted his resignation.
- His final day of employment was May 27, 2026.
- The hiring process for public works employees should begin in June.

Training

- Jeremy Deitrich and I are registered for a two-day Municipal Management – Employment Law training course.

Sincerely,

C.L. Kriner

Borough Manager

STAFF REPORTS

Monthly Report

TO: Council Members

FROM: Public Works Director, Jeremy Deitrick

DATE: May 28, 2026

SUBJECT: Monthly Report

Dear Council,

Engineering Reports:

HAZEN – BNR Project

- Work in progress of closeout of the PENNVEST Contract.

RETTEW – Engineer of Record – Report Attached

- Resilite Pump Station / Point Township Sewer Authority Force Main

Paving bids were opened at the April 15th Central Susquehanna Council of Governments meeting, and the low bidder for our project was Meckley's Limestone. The anticipated cost for the work is \$177,944.90 (while the amount is bid, it still can fluctuate on the paving index). The following streets will be paved:

Sheetz Ave – Front to Second
Seventh Street – Orange to Prince
Orange Street – Front to Park

Montour Ridge Excavation has begun doing some work to repair a few stormwater basins that have issues. The three specific locations are near 220 Wild Cherry, Prince Street at the Public Works garage, and Priestley Avenue and Orange intersection. The Priestley and Orange intersection had three basins repaired. Except for the garage location, the basins have needed repair for several years.

Tuesday, June 2, 2026

Council Meeting

BOROUGH OF NORTHUMBERLAND

Next brush pickup is scheduled for June 8-10. No issues with the last brush pickup.

The backhoe has been placed on Muncibid for sale. An inventory of all Public Works equipment has been primarily completed. Most pieces are in working condition. There are a few that need some minor repairs, and a few that need a little bit more.

Muncy Department of Corrections Inmates and Public Work staff completed work in and around King Street Park in preparation for Memorial Day.

Dog park fencing will be repaired this month, hopefully, to alleviate concerns of dogs escaping at creek areas. The work did not happen in May as anticipated due to manpower issues. Also, we will be looking to replace signs, that have been removed/stolen/damaged, asking users to clean up after their animals.

Sea Scout dock railing. Still awaiting pricing from Buffalo Valley to replace the existing fence. The fencing should be removed each fall to prevent damage to the fencing. To accomplish this, we will need to investigate seasonal fencing/signage to deter people away from the site.

PA DEP completed an inspection of the WWTP. Report attached.

Jeremy Deitrick will be attending the PWEA Annual PennTec Conference from June 15th-18th at the Hershey Lodge. As well as

Sincerely,

Public Works Director
Jeremy Deitrick

WWTP Monthly Information

*** All Data as of 5/28/26 ***

The average flow for the month of May was 0.566 MGD.

High flow for the month of May 1st was 1.011 MGD.

Tuesday, June 2, 2026

Council Meeting

BOROUGH OF NORTHUMBERLAND

Hauled 56.67 Tons of cake from belt filter press to the landfill in May.

Home Inspections were completed at 250-252 Water, 685 Prince, 673 Queen, 478 Duke and 538 Queen Street.

Repair/Connect/Disconnect Permit – 343 Front Street

Blockage calls – None

DRAFT

Northumberland Borough Sewer Department
Secretary Report -May 2026

805 accounts have paid \$367,388.25 in May, 2026.

1 lien placed on a property

Income	Sewer Charges	\$ 183,601.66
	Penalties	\$ 2,105.40
	Inspection Fees	\$ 200.00
	Sewer Charges Previous month	
	Point Township	\$ 181,481.19
	Upper Augusta	
	Nutrient Credits	
	Tap-On Fees	
	Disconnect/Reconnect Fees	
	Refund & Rebates	
	Interest Income	\$ 4,213.46
Total	\$ 371,601.71	
Expenses	Total Expenses	\$ 58,079.60
	Debt Principal	\$ 56,632.59
	Debt Interest	\$ 10,287.10
	Operating Expenses	\$ 124,999.29
	Net	\$ 246,602.42
Year to Date Income	Sewer Charges	\$ 458,536.82
	Penalties	\$ 9,786.53
	Inspection Fees	\$ 980.00
	Sewer charges previous month	\$ 1,180.00
	Point Township	\$ 324,322.27
	Upper Augusta	\$ 14,348.70
	Nutrient Credits	
	Tap-On Fees	
	Disconnect/Reconnect Fees	
	Refund & Rebates	\$ 86.86
	Interest Income	\$ 21,401.43
Total	\$ 830,642.61	
Expenses	Total Expenses	\$ 385,373.20
	Debt Principal	\$ 224,089.30
	Debt Interest	\$ 43,289.37
	Operation Expenses	\$ 652,751.87
	Net	\$ 177,890.74

Debra Jennis
Administrative Assistant